

MINUTES OF A MEETING OF THE  
CHIEF EXECUTIVE AND DIRECTOR OF XX  
RECRUITMENT PANEL HELD IN THE  
ROOM 1.11, WALLFIELDS, HERTFORD ON  
TUESDAY 17 APRIL 2012, AT 10.30 AM

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PRESENT: Councillor A Jackson (Chairman)  
Councillors M Alexander, E Buckmaster,  
L Haysey, J Ranger and M Wood.

OFFICERS IN ATTENDANCE:

Claire Kirby - Human Resources  
Officer

ALSO IN ATTENDANCE:

Caroline Tapster - Chief Executive,  
Hertfordshire County  
Council

754 TERMS OF REFERENCE

The Panel noted that its term of reference was “to interview and appoint to the post of Chief Executive and Director of XX.”

755 EXCLUSION OF THE PRESS AND PUBLIC

The Panel passed a resolution pursuant to Section 100(A)(4) of the Local Government Act 1972 to exclude the press and public during consideration of the business referred to in Minute 757 on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the said Act.

756 APPOINTMENT OF CHAIRMAN

RESOLVED – that Councillor A Jackson be elected Chairman of the Chief Executive and Director of XX Recruitment Panel for the 2012/13 Civic Year.

757 INTERVIEWS FOR THE POST OF CHIEF EXECUTIVE AND  
DIRECTOR OF XX

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The Panel interviewed two candidates for the post of “Chief Executive and Director of XX”.

Following the interviews of the two candidates, the Sub-Committee agreed to offer the appointment of “Chief Executive and Director of Customer and Community Services” to George A Robertson, subject to no objection by any member of the Executive in accordance with relevant provisions within the Council’s constitution. The Panel further agreed that a report be submitted to the Council meeting in May 2012 inviting it to confirm the interim appointments of Head of Paid Service, Electoral Registration Officer and Returning Officer as approved at its meeting held on 4 April 2012.

RESOLVED – that (A) George A Robertson be offered the appointment of “Chief Executive and Director of Customer and Community Services” subject to the procedural requirements set out in the Council’s constitution, and

(B) a report be submitted to the Council meeting on 16 May 2012 inviting it to confirm the interim appointments of Head of Paid Service, Electoral Registration Officer and Returning Officer as approved at its meeting held on 4 April 2012.

The meeting closed at 2.00 pm

Chairman	.....
Date	.....